

The Federation of Heathfield and St Francis Schools



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STATUTORY POLICY

The Federation of Heathfield and St Francis Schools Looked After Children Policy

Policy by: Hazel Soffe, Head of School, Heathfield

Date: September 2020

Signed: 

Chair of Governors: Chris Mouat

To be reviewed annually.

This policy is underpinned by the United Nations Convention on the Rights of the Child.

The articles relevant to this policy are;

Article 3 - The best interests of the child must be a top priority in all decisions and actions that affect children.

Article 20 - If a child cannot be looked after by their immediate family, the government must give them special protection and assistance. This includes making sure the child is provided with alternative care that is continuous and respects the child's culture, language and religion.

Article 25 - If a child has been placed away from home for the purpose of care or protection (for example, with a foster family or in hospital), they have the right to a regular review of their treatment, the way they are cared for and their wider circumstances.

Hampshire Mission Statement

*Making Hampshire a better place for children and young people,
where all of them, including those who are vulnerable or disadvantaged,
have the best possible start in life and are supported by the whole community to reach their
potential whatever it takes.*

The Federation believes that in partnership with Hampshire County Council as Corporate Parents we have a special duty to safeguard and promote the education of Looked After Children.

AIM

To provide a safe and secure environment, where education is valued and there is a belief in the abilities and potential of all children.

To support our looked after children and give them access to every opportunity to achieve to their potential and enjoy learning.

To fulfil our schools' role as corporate parents to promote and support the education of our Looked After Children, by asking the question, **'Would this be good enough for my child?'**

IN PURSUIT OF THIS POLICY WE:

- Have nominated Hazel Soffe at Heathfield and Fiona Proffitt at St Francis as the Designated Teachers for Looked After Children and they will act as their advocate and co-ordinate support for them.
- Have nominated Chris Mouat, Chair of Governors to ensure that the needs of Looked After Children in the Federation are taken into account at a school leadership level and to support the Designated Teacher.
- Support the Designated Teachers in carrying out their role by making time available and ensuring that they attend training on Looked After Children.

The Designated Teachers will:

- Maintain an up to date record of all Looked After Children who are on the school roll. This will include:

- Status i.e. care order or accommodated:
 - Type of Placement i.e. Foster, respite, residential.
 - Name of Social Worker, area office, telephone number.
 - Daily contact and numbers e.g. name of parent or carer or key worker in children's home.
 - SEN Code of Practice
 - Child Protection information when appropriate.
 - Baseline information and all test results.
 - Attendance figures
 - Exclusions

- Ensure that there is a Personal Education Plan for each child/young person to include appropriate targets and above information. This must be compatible with the child's/young person's Care Plan and where applicable include any other school plan, e.g. Statement of Special Education Need, and associated plans, Transition Plan, Pastoral Support Programme.

- Ensure that someone attends Children's Services Reviews on each child/young person and/or always prepares a written report which promotes the continuity and stability of their education.

- Liaise with the Virtual School for Looked After Children on a regular basis with regard to the performance, attendance and attainment of Looked After Children.

- Ensure that if/when the child transfers school all relevant information is forwarded to the receiving school as a matter of priority.

- Ensure that systems are in place to identify and prioritise when Looked After Children are underachieving and have early interventions to improve this in line with existing school policy.

- Ensure that systems are in place to keep staff up to date and informed about Looked After Children where and when appropriate.

- Ensure that Looked After Children, along with all children are listened to and have equal opportunity to pastoral support in school.

- Ensure that they keep the school up to date with current legislation and its implication for the school in respect of Looked After Children.

- Report to the Governing Body annually on the performance of the looked after children who are on the roll of the school.

All governors and staff will:

- Support the local authority in its statutory duty to promote the educational achievement of looked after children